



**CONDITIONS FOR PLANNING DEPARTMENT  
SPECIAL EVENT/CULTURAL EVENT**  
*Permit Application*

**EVENT NAME** SPACE CAMP 2022

**EVENT LOCATION** SEA RANCH LODGE, 60 Sea Walk Dr, Sea Ranch, CA 95497

**EVENT DATES** 23-25TH AUGUST 2022

**ORGANIZATION NAME** UNIVERSE EXPLORATION COMPANY

**CONTACT NAME** NATALIE WILLANS

**CONTACT TELEPHONE** 4156297036

**CATERER NAME** SEA RANCH LODGE (IN-HOUSE CATERING)

**CONDITIONS:**

1. For events of **two or more consecutive** days, the event organizer shall obtain a Special Event Organizer Permit from this office at least **two weeks prior to the event**.
2. **All food vendors** must have a valid Sonoma County Retail Food Industry Permit for events of two or more consecutive days. Food Permits must be received at least **two weeks prior to the event**.
3. Food vendors are required to follow the food-handling guidelines that have been provided to the event organizer.
4. Safe, potable water supply shall be provided at each event.

***Note: Attach copy of Special Event/Cultural Event permit application and zoning permit***

*For Environmental Health Approval*

REHS Date Approved  
Environmental Health Specialist

*KGamble 8-5-2022*

# Special Events/Cultural Events - Agency Approvals

## PJR-025



Applicant <b>Glow Events c/o Universe Exploration Company</b>	File No _____
Event Title or Type of Event <b>Space Camp 2022 (Internal Corporate Event)</b>	Event Dates and hours <b>August 23 @ 11:30AM - August 25 @ 12PM</b>
Activities included in Event <b>Internal Meetings &amp; Team Building Events (i.e. yoga, sound bath, dying, etc.)</b>	Attendance at each event <b>60 GUESTS</b>

Signatures from the following departments/agencies must be obtained prior to posting the ten day notice of a Special/Cultural Event by the Permit and Resource Management Department (PRMD). If the application is approved, PRMD will issue a Zoning Permit specifying all Conditions of Approval. The applicant must comply with all Conditions of Approval.

<b>PRMD Building Inspection</b> 2550 Ventura Avenue Santa Rosa, CA 95403 TEL (707) 565-1900 FAX (707) 565-1972	Conditions:   Signature: _____ Date: _____
<b>PRMD Project Review Health Specialist (Porta-toilets, trash containers, noise)</b> 2550 Ventura Avenue Santa Rosa, CA 95403 TEL (707) 565-1683 FAX (707) 565-1103	Conditions:   Signature: _____ Date: _____
<b>PRMD Encroachment Section (Public right-of-way)</b> 2550 Ventura Avenue Santa Rosa, CA 95403 TEL (707) 565-3626 or 565-3645 FAX (707) 565-3313	Conditions:   Signature: _____ Date: _____
<b>Fire Services/Local Fire District (Emergency Services)</b> 2300 County Center Drive, Ste. B220 Santa Rosa, CA 95403 TEL (707) 565-1152 FAX (707) 565-1172	Conditions:   Signature: _____ Date: _____
<b>Sonoma County Environmental Health (Food preparation, service, handling)</b> 625 5TH Street Santa Rosa, CA 95404 TEL (707) 565-6565 FAX (707) 565-6525	Conditions:   Signature: _____ Date: _____
<b>Sonoma County Sheriff (Traffic, safety)</b> 2796 Ventura Avenue Santa Rosa, CA 95403 TEL (707) 565-2511 FAX (707) 526-0403	Conditions: Food is from an approved source.  Signature: <i>KGamble</i> Date: <i>8-2-2022</i>
<b>California Highway Patrol</b> 6100 Labath Avenue Rohnert Park, CA 94928 TEL (707) 588-1400 FAX No FAX #	Conditions:   Signature: _____ Date: _____

**Sonoma County Permit and Resource Management Department**  
 2550 Ventura Avenue Santa Rosa, CA 95403-2829 (707) 565-1900 Fax (707) 565-1103



**INDEMNIFICATION AGREEMENT**

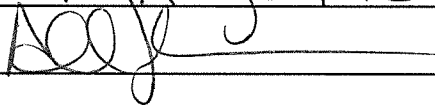
**PJR-011**

As part of this application, applicant agrees to defend, indemnify, release and hold harmless the County, its agents, officers, attorneys, employees, boards and commissions from any claim, action or proceeding brought against any of the foregoing individuals or entities, the purpose of which is to attack, set aside, void or annul the approval of this application or the adoption of the environmental document which accompanies it. This indemnification shall include, but not be limited to, damages, costs, expenses, attorney fees or expert witness fees that may be asserted by any person or entity, including the applicant, arising out of or in conjunction with the approval of this application, whether or not there is concurrent passive or active negligence on the part of the County. If, for any reason any portion of this indemnification agreement is held to be void or unenforceable by a court of competent jurisdiction, the remainder of the agreement shall remain in full force and effect."

Applicant Name: Alicia Rodriguez

Applicant Signature: 

Owner Name: KRISTINA JETTON

Owner Signature: 

Date: July 21, 2022

File No.: \_\_\_\_\_

NOTE: The purpose of the Indemnification Agreement is to allow the County to be held harmless in terms of potential legal costs and liabilities in conjunction with permit processing and approval.



Thursday, July 21, 2022

Glow Event is working with The Sea Ranch Lodge to host a internal corporate event arriving on Thursday, August 23 at 11:30AM and departing on Thursday, August 25 at 12PM. There will be about 55 guests with the objection to have internal private meetings and team building activities inside a 20x40 freestanding shade structure on the meadow. Inside the tent, there will be speakers and a microphone during the meeting. There will be no outside catering on the Meadow.

There will be approximately 60 13'x13' glamping tents for each guest to sleep in overnight on the meadow near the meeting tent. The guests will have access to (2) 5-restroom stations and (2) 8-shower stations.

The guests will be arriving by (3) 31-passenger buses at the parking lot nearest to the meadow. A fire permit will be supplied for the tents.

Sincerely,  
Glow Events (Alicia Rodriguez + Natalie Willians)

# Planning Application

## PJR-001

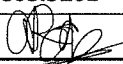
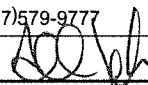
### Application Type(s):

<input type="checkbox"/> Admin Cert. Compliance	<input type="checkbox"/> Design Review Admin.	<input type="checkbox"/> Minor Subdivision	<input type="checkbox"/> Use Permit
<input type="checkbox"/> Ag. or Timber Preserve/Contract	<input type="checkbox"/> Design Review Full	<input type="checkbox"/> Voluntary Merger	<input type="checkbox"/> Variance
<input type="checkbox"/> Conditional Cert. of Compliance	<input type="checkbox"/> General Plan Amendment	<input type="checkbox"/> Ordinance Interpretation	<input type="checkbox"/> Zone Change
<input type="checkbox"/> Cert. of Modification	<input type="checkbox"/> Lot Line Adjustment	<input type="checkbox"/> Second Unit Permit	<input type="checkbox"/> Other: _____
<input type="checkbox"/> Coastal Permit	<input type="checkbox"/> Major Subdivision	<input type="checkbox"/> Specific/Area Plan Amendment	

☒ Zoning Permit for: **Multi-Day Internal Corporate Event**

File # \_\_\_\_\_

**By placing my contact information (name, address, phone number, email address, etc.) on this application form and submitting it to Sonoma County PRMD, I understand and authorize PRMD to post this application to the internet for public information purposes, including my contact information.**

PRINT CLEARLY					
<b>APPLICANT</b>			<b>OWNER (IF OTHER THAN APPLICANT)</b>		
Name <b>Alicia Rodriguez</b>			Name North Coast Lodging Investment Co. LLC		
Mailing Address <b>3675 Sacramento St.</b>			Mailing Address PO BOX #44		
City <b>San Francisco</b>	State <b>CA</b>	Zip <b>94118</b>	City The Sea Ranch	State CA	Zip 95497
Day Ph <b>661.803.5261</b>	Email <b>alicia@glowevents.com</b>		Day Ph (707) 579-9777	Email Kristina@thesearanchlodge.com	
Signature 		Date	Signature 		Date <b>7/14/2022</b>
Billing Responsible Party (At-Cost Only) <input checked="" type="checkbox"/> Applicant <input type="checkbox"/> Owner <input type="checkbox"/> Other: _____					
OTHER PERSONS TO RECEIVE CORRESPONDENCE					
Name/Title			Name/Title		
Mailing Address			Mailing Address		
City	State	Zip	City	State	Zip
Day Ph ( )	Email		Day Ph ( )	Email	
PROJECT INFORMATION					
Address(es) <b>Sea Ranch Lodge, 60 Sea Walk Dr, Sea Ranch, CA 95497</b>			City <b>Sea Ranch, CA</b>		
Assessor's Parcel Number(s) 122-20-009					
Project Description <b>2.5 Multi-Day event for internal corporate event including the following activities; overnight glamping in the Meadows, speaking engagements, mindful activities (i.e. yoga, sound bath, arts &amp; crafts), F&amp;B for breakfast, lunch and dinner, minimalistic decor with pops of color.</b>					
Acreage <b>53 acres</b>			Number of new lots proposed N/A		
Site Served by Public Water? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No			Site Served by Public Sewer? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		
TO BE COMPLETED BY PRMD STAFF					
Planning Area	Supervisory District	<input type="checkbox"/> Critical Habitat	<input type="checkbox"/> Urban Service	Groundwater	<input type="checkbox"/> 1 / 2
Current Zoning		<input type="checkbox"/> NPDES	<input type="checkbox"/> Williamson Act	Availability	<input type="checkbox"/> 3 / 4
		Specific/Area Plan		Subject to	<input type="checkbox"/> EX
General Plan Land Use		Parcel Specific Policy		CEQA	<input type="checkbox"/> YES
Application resolve planning violation? <input type="checkbox"/> Yes <input type="checkbox"/> No		Violation? <input type="checkbox"/> Yes <input type="checkbox"/> No		File No.	
Previous Files		Penalty application? <input type="checkbox"/> Yes <input type="checkbox"/> No			
Application accepted by		Date			
Approved by		Date			



